

Unlearning and Relearning: Reinvigorating Self and System in Times of Renewal

April 23-26, 2022

CALL FOR PROPOSAL FOR EDUCATIONAL ACTIVITIES

DEADLINE FOR SUBMISSION: Monday, October 11th, 2021

The Program Committee for the 2022 Canadian Conference on Medical Education (CCME) invites the submission of abstracts for workshops, oral and poster presentations. We are interested in submissions that address the areas of Admissions, Student Affairs, Undergraduate, Postgraduate, Continuing Medical Education, Faculty Development, Distributed Medical Education, Professionalism, Physician and Medical Student Health and Well-being, Inter-professional Education, Patient Safety, Assessment, Leadership or any other topic relevant to medical education.

Submissions should be made in the language of presentation (English or French).

ORAL PRESENTATIONS

Presentations will be 10-minutes each followed by a five-minute question and answer period run by a session moderator. Oral presentation sessions will be held Sunday, April 23rd to Tuesday, April 26th inclusive.

Due to the high number of research abstracts submitted, we are unable to accept works-in-progress.

POSTERS

A dedicated poster session will occur on Sunday, April 24th, time 13:30 - 15:00. During the dedicated poster session, you will be expected to attend to your poster and be willing to discuss key points with interested conference attendees.

A Facilitated Poster Sessions will also occur on Sunday, April 18, 2021 at a different time from the dedicated poster session. A facilitated poster session involves a short (3-5 minute) presentation from each poster presenter highlighting key points from their poster followed by group discussion. The purpose of facilitated sessions is to allow medical students an opportunity to share ideas and insights.

Due to the high number of research abstracts submitted, we are unable to accept works-in-progress.

WORKSHOPS

Workshops are 1.5 hours in duration and should focus on skills development, discussion for consensus building and active participation. **Kindly ensure that about two-thirds of your workshop time is devoted to active participation.** Workshops will be held on Sunday, April 23rd to Tuesday, April 26th inclusive.

NOTICE: Workshop and Oral Presentation abstracts will be published as an on-line supplement to the CMEJ.

Please note that although you can be associated in an author capacity on multiple abstracts, you may only present one (1) workshop, oral OR Poster. Upon acceptance the presenter will need to be confirmed.

We anticipate sending notification of acceptance or rejection of abstracts by mid-November. Once an abstract is accepted, **the presenting author(s) must register for 2022 CCME and pay the registration fee** (no exceptions). We anticipate that both registration and a preliminary program will be available online by December 2021.

SUBMISSION GUIDELINES

This is an opportunity for you to communicate your work to others involved in medical education. Please give your abstract serious consideration and be as clear and precise as possible. Please also structure your abstract with subheadings to clearly display the required sections (see submission formatting below for workshops, oral and poster presentations).

Submissions must include:

Author(s) Information

1. **Contact person's** given name, surname and affiliation and email address.

Note: This person will receive all information concerning this abstract until the review process is complete. Upon acceptance, the individual(s) listed as presenter(s), will be included in correspondence relating to the abstract. If no presenter has been identified, the contact person will be the sole recipient of any correspondence and will be expected to forward any relevant information until a presenter is identified.

2. **Lead author's** information including - given name, surname and affiliation.

3. **Co-author's** information including - given names, surnames and affiliations

4. The **Presenter** will also need to be identified. (Presenter is defined as someone that will be onsite to present the abstract during the conference.) **Note:** Poster and oral presentations may only have one presenter. Workshops may have several. The assigned presenter can be replaced at any time. However, updates for the final printed program must be submitted by February 14th, 2022.

Innovation vs Research

Oral and poster abstracts can be submitted in either an innovation or a research track. Abstracts in the Education Innovation track will include techniques, courses or tools used for education purposes and ideally should include an attempt at evaluating the outcome of the innovation. Abstracts in the research track will include studies that have included rigorous data collection and analytical procedures in an attempt to answer a question.

Educational Category / Track:

- Level of Training
- Assessment
- Curriculum
- Learning Outcomes
- Teaching and Learning
- Other

For Oral Presentations and Posters

Submission Formatting:

1. Title of Abstract
2. An abstract of a maximum of 250 words

Education Innovation:

1. Background/Purpose (e.g. why is the innovation important)
2. Summary of the Innovation (e.g. what was implemented)
3. Conclusion (e.g. Impact of the innovation, what was learned, implications for others who may use the innovation)

Education Research:

1. Background/Purpose (e.g. why is the study important, what problem is it addressing)
2. Methods (e.g. how was the study conducted)
3. Results (e.g. describe the results including means, test results, themes as appropriate)
4. Conclusion (e.g. what will the study add to the literature, what was learned, implications for others who may be interested in the study)

Note: Abstracts exceeding the maximum length 250 words will not be considered.

For Workshops

Submission Formatting:

1. Title of Workshop
2. An abstract of a maximum of 1800 characters (including spaces). This is approximately 350 words. **Structure abstracts using the following subheadings:**
 - **Rationale/Background:** Describe the rationale for the workshop, drawing upon theory and/or evidence as applicable.
 - **Instructional Methods:** Briefly describe the instructional methods to be used during the workshop. (Kindly ensure that about 2/3 of your workshop will involve active participation.)
 - **Target audience**
 - **Learning Objective**

Provide 2-4 learning objectives for your session. These should be **learner-centric**- so should focus on what you would like your participants to **learn** by the end of your session, or what you would like them to be able to **do** by the end of your session.

Avoid passive verbs like “understand, be aware of, have knowledge of, learn”.

In the table below are some examples of verbs you can use:

Specific and Observable Verbs to Express Learning Objectives using Bloom’s taxonomy

Remember	Understand	Apply	Analyze	Evaluate	Create
Arrange Choose	Classify Compare Contrast	Apply	Analyze	Appraise	Adapt
Define Describe	Contrast Demonstrate	Build Choose	Arrange Assume	Argue Assess	Arrange Build
Label	Describe	Classify	Categorize	Compare	Change
List	Explain	Construct	Classify	Conclude	Compose
Match	Identify	Demonstrate	Compare	Critique	Construct
Name	Illustrate	Develop	Contrast	Defend	Create
Recall	Interpret	Experiment	Correlate	Determine	Design
Relate	Organize	with	Distinguish	Diagnose	Develop
Select	Outline	Identify Illustrate	Divide Examine	Estimate Evaluate	Elaborate Estimate
State	Relate Rephrase Report Show Summarize Translate	Interview Make use of Model Organize Plan Practice Select Solve Utilize	Infer Simplify Survey	Interpret Judge Measure Prioritize Recommend Score Support	Formulate Imagine Improve Invent Modify Plan Verify

3. Optional: You may include up to 3 references.

Note: Abstracts exceeding the maximum length 350 words or will not be considered.

*Once you submit your abstract online, you may edit it until the deadline for submission of
Monday, October 11th, 2021*